



## SGPS 2022 Student Rules and Regulations

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1. Students joining the SGPS agree willingly to become familiar with and abide with all the student rules and policies as stated in this document and the SGPS COVID Policy (separate document).
2. Students agree to follow any other instructions given verbally by the faculty and administrators of the program regarding the course work, fieldwork, or usage of student housing.
3. Students agree that the faculty will set academic content, assignments, and evaluation procedures. Faculty will also be responsible for doing the final evaluation of the student.
4. Students agree that attendance at all classes and fieldwork, as part of the SGPS program, is expected of all participants.
5. Students agree that, if a class or fieldwork is missed due to illness or a personal circumstance, then it is the responsibility of the student to contact someone on the SGPS staff or faculty as soon as possible. This is a courtesy to the faculty, and important in case the student requires assistance. It is up to the discretion of the faculty if accommodation can be made for the student to catch up the missed class work.
6. Students understand that if there is non-attendance for a non-essential reason then this will reflect on the student's final grade at the discretion of the faculty.
7. Any student that leaves San Gemini must notify a member of staff, give the reasons for leaving, where they are going and how they can be contacted while away.
8. All apartments used by students will respect "quiet hours" after 10:30 PM; meaning that there will be no noisy activities, (loud talking, playing music, TV or videos), socializing, cooking and no visitors in the apartments after that time unless every person living in that apartment has consented for such activity to happen after hours. Students wishing to socialize after 10:30 should go elsewhere to do so.
9. No individuals, other than students and staff of SGPS or the Carsulae excavation team, are to visit the apartments where students are living. If students want to invite outsiders, they must ask permission from the SGPS administration.
10. SGPS has the right to ask a student to leave the program and the student housing without refund should they engage in any of the following activities or find themselves in any of the following conditions.
  - a. Academic dishonesty: misrepresenting their academic credentials, plagiarizing, cheating in tests, etc.
  - b. Student departure from San Gemini, or failure to participate to the academic course, without cause or permission.
  - c. Stealing.
  - d. Engaging in illegal activities.
  - e. Consuming illegal drugs.
  - f. Engaging in abusive behavior or violence.
  - g. Sexual harassment.
  - h. Disruptive behavior.
  - i. Behavior that endangers other people.



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- j. Substantial damage to property.
  - k. Not following safety rules at the restoration site or at the workshops.
  - l. Intoxication that becomes disruptive to other students.
  - m. Loss of mental or emotional balance to the point of becoming unsafe or disruptive.
  - n. Physical illness that is disruptive, disabling, or dangerous.
11. Students may not engage in any horseplay or sports or games that could result in the injury of other people, themselves or cause damage to property while in: class, in other scheduled program activities, in any of the apartments used by SGPS for housing, or places used as workshops or worksites.
  12. The faculty and administrator of the SGPS will make decisions on matters of expulsion jointly.
  13. Students who cause damage to the property of SGPS, or the rental apartments, will be required to pay for the damages.
  14. Students must pay all their tuition and fees before participating in the program. SGPS has the right to keep students who have failed to pay their fees from participating to the program.
  15. Should SGPS make an exception to above payment rule it is assumed that the student by participating in the program is taking on the full financial responsibility to pay all the tuition and fees in full. Any payments that are paid more than 60 days after the beginning of the program will carry a compounded interest charge of 15%/Yr.

I have read all the above rules and I agree to comply with them.

Signed:

Print Name:

Date: